



**ANANDALAYA**  
**PERIODIC TEST - 3**  
**Class : IX**

Name : \_\_\_\_\_  
Class & Section: \_\_\_\_\_  
Roll No: \_\_\_\_\_

Subject: Information Technology ( 402 )  
Date : 04-01-2025

MM :20  
Time: 1 Hour.

**General Instructions:**

1. There are 15 questions in this question paper. All questions are compulsory.
2. This question paper has two sections: Section - A, Section - B.
3. Section A - Q. No. 1 to 8 are objective type questions and carry 1 mark each.
4. Section B - Q. No. 9 to 14 are short answer questions and carry 2 mark each.

**SECTION A**

(Select the best appropriate answer(s) from the options given below.)

1. Which of the following skills refer to planning concrete goals to be accomplished within a set timeframe? (1)  
(A) Time Management (B) Goal Setting (C) Team Work (D) Positive thinking
2. \_\_\_\_\_ also known as 'areas of improvement' are what we do not do well and are not good at. (1)  
(A) Weaknesses (B) Strength (C) Interest (D) Abilities
3. How a Smartphone can perform so many functions? (1)  
(A) It does so, because it has a touch screen  
(B) It does so, because it has a battery  
(C) It does so with the help of software applications (Apps)  
(D) None of the above
4. GPS stands for \_\_\_\_\_. (1)  
(A) Global Performance System  
(B) Global Positioning System  
(C) Global Parallel System  
(D) None of the above
5. By default, \_\_\_\_\_ sheets is/are present in LibreOffice Calc Spreadsheet. (1)  
(A) 1 (B) 2 (C) 3 (D) 4
6. Column Heading of 27th Column in Calc sheet is \_\_\_\_\_. (1)  
(A) AA (B) AB (C) Z (D) ZA
7. When you drag any formula in any row or column in any direction, the formula changes accordingly. This is a type of \_\_\_\_\_referencing. (1)  
(A) Relative (B) Absolute (C) Mixed (D) None of the above
8. Extension of LibreOffice Calc file is \_\_\_\_\_. (1)  
(A) .ods (B) .xls (C) .odx (D) None of the above

**SECTION B**

9. What characters should the password have in e-mail address, to make it more secure? (2)

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10. What are the factors that affect self-confidence? (List any two) (2)

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11. Explain the advantages of drawing a chart in Calc. (2)

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12. What is relative and absolute cell address in the spreadsheet? (2)

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13. What is an active cell? How to delete the contents of an active cell? (2)

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14. What is the default name of the worksheet? How can it be renamed? (2)

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